

STEP AND POSITIVE TIME CHART

PURPOSE:

The purpose of this form is to provide a means of systematic teaching and evaluation and positive time documentation for the Behavioral Foster Care (BFC) foster parent as (s)he interacts with the BFC child.

NUMBER OF COPIES AND DISTRIBUTION:

The original is completed by the BFC foster parent with BFC CSW consultation as needed, given to or verified by the BFC CSW within 14 calendar days of completion and retained in the child's case record. The form is written in black ink or typed.

INSTRUCTIONS FOR COMPLETION:

STEP CHART

Identifying information: The BFC foster parent enters the BFC foster parent's name, the child's name, the name of the BFC CSW and the date the week of charting begins.

Behaviors or Tasks: The BFC foster parent enters the behaviors or tasks to be charted each day, documents same on the form and records the total at the end of the week.

Reinforcers: The BFC foster parent documents the reinforcers.

Program Contingencies: The BFC foster parent documents the program contingencies.

Comments: The BFC Foster Parent documents comments, if appropriate.

POSITIVE TIME CHART

Brief Description: The BFC foster parent gives a brief description of what was done with the BFC child during daily 10 minutes of positive time.

Quality of Interactions: The BFC foster parent indicates the daily quality of the interaction with the BFC child ranging from very positive (1) to very negative (5).

One Positive Thing: The BFC foster parent writes daily one positive thing the BFC child did.

Other Comments: The BFC foster parent records any other pertinent comments, if appropriate.

INSTRUCTIONS FOR RETENTION:

The original of this form is retained in the child's case record until the child's case record is destroyed as specified in the Alternative Care Handbook.

MEMORANDA HISTORY: CS92-22